

AUTHOR GUIDELINES

Revista de Estudios Ortegaianos, founded in 2000 and edited by the Centro de Estudios Ortegaianos of the José Ortega y Gasset - Gregorio Marañón Foundation, is a biannual publication dedicated to the study of the work and figure of the Spanish philosopher José Ortega y Gasset, from a cultural and academic perspective.

Papers submitted to the *Journal* must be original, unpublished and not submitted for evaluation or consideration in any other journal or publication.

The selection of papers is governed by an evaluation system carried out by external reviewers who are experts in the field. The anonymity of the refereeing system will be governed by the double-blind modality. At the end of the year, a list of the names of the reviewers who have acted during this period will be published on the journal's website.

The language of publication of the *Journal* is Spanish but, upon invitation, original papers written in English, French, Portuguese, Italian or German may also be submitted for consideration. If accepted for publication, the authors will be responsible for the translation, which will be reviewed by the editors.

Submission of originals implies acceptance of these rules.

Manuscripts should be submitted either by e-mail as an attachment, preferably using WORD for Windows, or in hard copy to the following address:

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Manuscripts should be submitted according to the following criteria:

1. Articles may not exceed 20 pages in length, DIN A4 size (10,000 to 12,000 words) including footnotes, single-spaced. The font used will be Times New Roman, size 12 for the main text and 10 for footnotes.

2. The manuscript should begin with the title, centred and in the round. The title must also be translated into English.

This must be followed by an abstract of no more than 100 words and a list of keywords, with no more than 8 terms. Both the abstract and the list of keywords must have a Spanish and an English version to facilitate their inclusion in international databases and bibliographic repertoires.

3. In order to preserve anonymity in the evaluation process, a separate page will contain the title of the work, name of the author(s), contact details (telephone, postal and e-mail address), as well as a brief indicative curriculum vitae (centre or institution to which the author(s) is/are attached, academic data, lines of research and the 3 or 4 main publications). For the same purpose, any mention of the author(s) in the rest of the text should be avoided.

4. Bold and underlined text should be avoided in the body of the text. Titles of works, texts in foreign languages or any emphasis added by the author(s) should be highlighted in italics. Textual quotations should be written between inverted commas, while long quotations should be written in a separate paragraph, indented and without quotation marks.

5. Bibliographical references and notes must conform to the following guidelines. The system of bibliographical citations with footnotes will be preferred and at the end of the article there will be a section of bibliographical references in which all the works cited in the text will be listed in alphabetical order by the author's surname. In any case, any of the modalities included in the ISO 690 Standard will be accepted.

Bibliographical citations in footnotes:

- a) Monographs: José ORTEGA Y GASSET, *La rebelión de las masas*. Madrid: Revista de Occidente, 1930, p. 15.
- b) Chapters or parts of collective monographs: José ORTEGA Y GASSET, "Prólogo", in Karl BÜHLER, *Teoría de la expresión*. Madrid: Revista de Occidente, 1950, p. 7.
- c) Periodical publications: José ORTEGA Y GASSET, "Apuntes sobre el pensamiento, su teurgia y su demiurgia", *Logos*, 1 (1941), p. 12.
- d) *Complete Works* of José Ortega y Gasset:
Preference will be given to the use of *Obras completas*. 10 vols. Madrid: Fundación José Ortega y Gasset / Taurus, 2004-2010.
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If the quotations refer to *Obras completas*. 12 vols. Madrid: Revista de Occidente / Alianza Editorial, 1983, it shall be cited the volume (in Roman numerals) and the page(s) of the volume (in Arabic numerals), by prefixing them with *Oc*83. For example, in the case of "Apuntes sobre el pensamiento, su teurgia y su demiurgia": *Oc*83, V, 517-547.
If quotations from the *Complete Works* are included in the body of the text, the same scheme must be followed.
- e) For citations of electronic editions, see below the citation formats in the Bibliographical References section, bearing in mind that in the notes the author's first name is cited before the author's surname.

- f) When citing page numbers, use the scheme pp. 523 y ss. to refer to a page and subsequent pages.
- g) In successive citations of a previously cited work, the use of ob. cit. is preferred if the title is repeated and the place of publication and publisher are omitted, provided that it is not the immediately preceding citation, in which case *ibidem* or *ibid.* may be used if it is the same work and different page, or *idem* or *id.* if it is the same work and page.
- h) *Vid.* or *cfr.* shall be used to refer to a work whose text is not directly quoted.

Bibliographical citations in the Bibliographical References section:

- a) Monographs: ORTEGA Y GASSET, J. (1930): *La rebelión de las masas*. Madrid: Revista de Occidente.
- b) Chapters or parts of collective monographs: ORTEGA Y GASSET, J. (1950): “Prólogo”, in K. BÜHLER, *Teoría de la expresión*. Madrid: Revista de Occidente, pp. 7-9.
- c) Periodical publications: ORTEGA Y GASSET, J. (1941): “Apuntes sobre el pensamiento, su teurgia y su demiurgia”, *Logos*, 1, pp. 11-39.
- d) Website: *Perseus Digital Library Project* (2008): CRANE, G. R. (ed.). [Online]. Tufts University. URL: <http://www.perseus.tufts.edu>. [Consultation: 7, octubre, 2008].
- e) Article in an electronic journal: PATERNIANI, E. (1996): “Factores que afectan la eficiencia de la selección en maíz”, *Revista de Investigación Agrícola-DANAC*, [Online], 1. URL: <http://www.redpavfpolar.info.ve/danac/index.html>. [Consultation: 22, abril, 2001].
- f) Work published on CD-ROM: MCCONNELL, W. (1993): “Constitutional History”, in *The Canadian Encyclopedia*, [CD-ROM]. Toronto: McClelland & Stewart.

In the case of references of identical authorship, they should be ordered from oldest to youngest:

- ORTEGA Y GASSET, José (1930): *La rebelión de las masas*. Madrid: Revista de Occidente.
- ORTEGA Y GASSET, José (1941): “Apuntes sobre el pensamiento, su teurgia y su demiurgia”, *Logos*, 1, pp. 11-39.

In case of North American style citation, the year will be in brackets after the author's name.

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- a) Title of the Thesis
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In cases where the Thesis has not been written in Spanish, the translation of the title and the abstract into Spanish must be included.

7. First proofs will not be sent to authors, so manuscripts should be sent revised. Authors will receive a printed copy of the journal and a PDF file of their paper.

The process of evaluation and acceptance of manuscripts will be carried out as follows: Authors submit their work to the *Journal* and may recommend or decline names of potential reviewers. After editorial review, the manuscripts will be the subject of two reports by two external reviewers, who will not know the identity of the authors. In the event of discrepancies, the judgement of a third reviewer will be used. The Editorial Board will decide, in the light of the respective reports, on the desirability of publication. The *Journal* will send the authors a reasoned communication of the editorial decision and, if the decision is favorable, the letter of acceptance for publication. If necessary, a final version will be requested from the author.

The process is usually completed within six months, although in certain circumstances and for various reasons the communication to the authors may be delayed.

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